

REPRESENTATIVES MEETING MINUTES

MOONTA HEALTH AND AGED CARE SERVICE INC.

LOCATION Low Care Activity Room

DATE 28th March, 2017

TIME 5.00 PM

AGENDA ITEM	RECORD OF AGENDA ITEMS	ACTION BY WHOM	BY WHEN
1 IN ATTENDANCE MHAACS	GM: Alison Clare DON: Lynn Van Heusden Lifestyle: Wendy McLeod		
2 IN ATTENDANCE REPRESENTATIVES	Keryn Cockshell Helen Hatcher Steve Clare Pauline Evans Kay Nicholas Elizabeth McDonald Peter & Di Daulby Rosalie Williams Lynn & Ross Brassington Jill Lauritson Apologies:		
3 PREVIOUS MINUTES	Motion: Accept last meeting minutes as correct Moved: Pauline Evans Seconded: Helen Hatcher Carried: all in favour		
4 Business Arising from previous Minutes GM	The Nook GM advised the Nook had been re-established and is open for all to use. Explained where it is located.		
5 NEW BUSINESS	High Care Bathrooms – Conversion from shared bathrooms to ensuites GM advised all finished for now. On hold until		

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	<p>further notice on the Bathrooms in Jubilee due to the anticipated disruption to some of the residents in Jubilee.</p> <p>Generator GM advised the Generator has been installed at the back of Low Care. 88 KVA which provide power to all of Low Care in the event of a network outage. GM explained the diesel holding tank would last for 24 hours prior to being refilled.</p> <p>New Flooring Parkview GM advised the Pine & Cedar Wings flooring has been completed. GM advised the job was more problematic than anticipated due to the back of the carpet tile remaining stuck to the floor on lifting. Required machinery to grind off. This has caused a lot of delays.</p> <p>Painting Parkview GM advised the painting has commenced with Pine wing. The paint was chosen as a pale blue to compliment the grey vinyl.</p> <p>Occupancy Levels 66 – 6 beds available. GM gave a talk regarding the change to Home Care Packages in February, resulting in more packages available to consumers. GM advised the changes may have resulted in the slow uptake of empty beds.</p> <p>Gardens that Care Project GM discussed Stage 1 Retaining walls, fill, move rainwater tanks for irrigation. GM Advised that \$5k had been granted from the council. Approximately \$10k from past residents. Friends of Parkview committed to assisting. GM advised that a part of the fundraising was “Sell a Paver” which will be launched over the next month.</p>		

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	<p>Continuous Improvement Plan GM provided a copy of the Continuous Improvement Plan. GM reported the plan covered all 4 standards over various outcomes. GM noted a couple of items.</p> <p>Re-Accreditation GM advised that our re-accreditation has been booked for 28/8/17. GM discussed the last unannounced visit was at the end of February, where they tested us on 2.4 Clinical Care, and Continuous Improvement which was passed with no issues.</p> <p>Mouse Plague GM discussed the mouse plague and the issues with food being stored in rooms. Also some residents feeding birds which leaves food around for mice to come in.</p> <p>DON Benchmarking The DON is on leave currently, therefore no Benchmarking to be reported.</p> <p>Lifestyle Report Wendy McLeod read out the Lifestyle Report.</p> <p><i>March 2017 representative meeting</i> <i>Please remind families/ reps about the complaint, compliment, suggestion for improvement forms and take copies to hand out to them.</i> <i>Resident survey came back with good results. Minor issues which have all be resolved, such as: lights needing fixing, games to be left out for weekends, meals are improving.</i> <i>February: police guest speaker gopher safety and personal safety was a great success. Robyn and Wendy have organised another session on general policing in July.</i> <i>St.Pats day went very green with</i></p>		

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	<p><i>residents and lifestyle staff dressed for the occasion. Green drinks and limericks were aplenty. To be sure!!</i></p> <p><i>Bus trips are now resuming on a Wednesday now for both high care and low care. High care Copper/Rose Court will go out in the morning with Margaret Frost being the driver. At the moment Margaret is on holidays and will return late April. Regular bus trips will resume then.</i></p> <p><i>Goodtime Entertainers did a great job in entertaining our residents last week. Wow, what an impression they made! All glitz and glamour. Residents stated they really enjoyed the 'old time cabaret style dancing'.</i></p> <p><i>A bus trip to Star of the Sea is planned for 29th (tomorrow). Wendy is driving with Robyn and taking 3 residents from each of their sections. This will be ongoing every 2-3 months with afternoon tea supplied by Star of the Sea. A great networking initiative. Wendy and Robyn are also taking residents to the library once a month, so residents can borrow their own books and be responsible for their own books.</i></p> <p><i>Kernewek in May this year bus in parade staff/volunteers walking residents in parade. Donations of/lending of costumes for residents volunteers/staff to wear would be appreciated. Wendy has sent the application form off to the National Trust.</i></p>		

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	<p>Open forum for any other issues to be raised.</p> <p>Easter Garage Sale A reminder was put out that Easter Saturday was the annual Easter Garage sale by "Friends of Parkview" Donations to Josie Welk.</p> <p>No other issues were raised.</p>		
7 Meeting Closed	No other business was put forward Meeting closed 5.40 pm		
8 NEXT MEETING	Last Tuesday every 2 months (Odd Month)		
CHAIRPERSON'S SIGNATURE (GM) Signed as a true and correct record: Signature: ----- Date -----	Lifestyle Supervisor signature Signature		